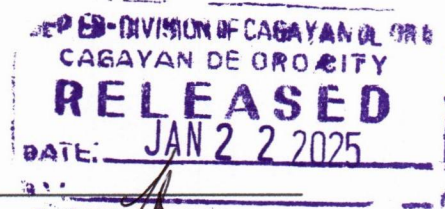




Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

21 Jan 2025

DIVISION MEMORANDUM  
No. 56 s.2025

DEPLOYMENT OF COC – PHINMA PRE-SERVICE TEACHERS FOR  
THEIR FIELD STUDY COURSE

To Select School Principals:

West City Central School  
Carmen National High  
This Division

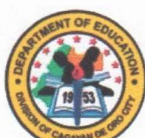
1. Pursuant to the provisions of the Memorandum of Agreement between Higher Education Institutions and the Department of Education, this office hereby informs school heads of selected schools listed above on the deployment of Pre-Service Teachers of **Cagayan de Oro College** for their field study course.
2. Consequently, concerned school heads are requested to coordinate with the Dean, College of Education of **Cagayan de Oro College** to ensure awareness of the cooperating teachers of their specific roles.
3. This office directs immediate and wide dissemination of this Memorandum.

**ROY ANGELO E. GAZO**  
Schools Division Superintendent

Encl.: As stated  
Reference: N o n e  
To be indicated in the Perpetual Index  
under the following subjects:

FIELD STUDY

DM-019-SGOD-HRDS-DMSA/ FIELD STUDY  
January 21, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142  
Email Address: [cagayandeoro.city@deped.gov.ph](mailto:cagayandeoro.city@deped.gov.ph)  
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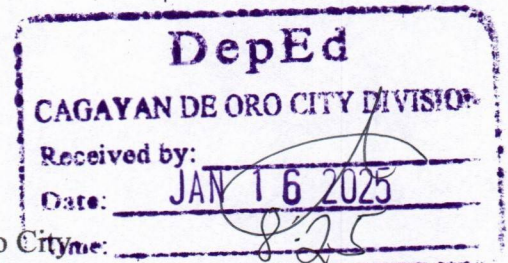
**CAGAYAN DE ORO COLLEGE**  
**PHINMA EDUCATION**  
College of Education

January 14, 2025

**MR. ROY ANGELO GAZO**

Schools Division Superintendent

Department of Education, Schools Division of Cagayan de Oro City  
Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City



Thru: **DERROLD MARL S. AVES, Ph.D.**

Senior Education Program Specialist

Department of Education, Schools Division of Cagayan de Oro City

Dear Sir Roy:

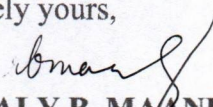
Greetings!

Once again, we are scheduled to assign our **10 Field Study Students (FFS)** in the selected Cagayan de Oro Divisions Elementary and Secondary Schools. Thus, we would like to ask your consent to have the Department of Education collaborative partnership with PHINMA COC College of Education in carrying out the Field Study Program.

We would like to endorse them to the schools under DEPARTMENT OF EDUCATION, CITY DIVISION. The period of deployment is **February 3, 2025 to February 27, 2025**. Please find attached list of Field Study students, duly signed Memorandum of Agreement, and proposed schools for their Field Study deployment.

We are hoping for your kind consideration in this preceding matters. Thank you very much.

Sincerely yours,

  
**RIZHALY B. MAANDIG, PhD**

Dean, College of Education

Tel. No. (088) 8585869 loc 409

Mobile: 09066888344



EDU 600 & 601: FIELD STUDY 1 & 2  
**ACTUAL OBSERVATION AND TEACHING ASSISTANTSHIP**  
**AREA DEPLOYMENT**  
Second Semester A.Y 2024-2025

**I. FIELD STUDY 1 & 2 GUIDELINES**

The Field Study 1 & 2 Program of PHINMA COC College of Education allows Field Study students (FFS) to immerse in an actual classroom situation and learning environment where direct observation of teaching learning episodes that focus on the application of educational theories learned in content and pedagogy courses will be made; and to participate and assist in a limited actual teaching-learning activities that relate to assessment of learning, preparation of instructional materials, preparation of bulletin boards and other routines in the classroom.

PHINMA COC Field Study Program regards this goal as venue for observing and assisting classes in a new normal setting that will provide the Field Study students (FFS) more opportunities for community involvement that can also actualize the institution's mission of making lives better through education as a manifestation of being good and responsive Filipino citizens.

The following as agreed by the parties hereto shall be observed:

- A. Field Study students (FFS) shall have its actual observation and teaching assistantship within **February 3, 2025 to February 27, 2025** (refer to the following specific dates presented below):

| ACTUAL OBSERVATION AND TEACHING ASSISTANTSHIP |                        |              |
|-----------------------------------------------|------------------------|--------------|
| WEEK                                          | DATES                  | NO. OF HOURS |
| 1                                             | February 3 – 6, 2025   | 32 hours     |
| 2                                             | February 10 – 13, 2025 | 32 hours     |
| 3                                             | February 17 – 20, 2025 | 32 hours     |
| 4                                             | February 24 – 27, 2025 | 32 hours     |
| TOTAL HOURS:                                  |                        | 128 hours    |

- B. The Field Study students (FFS) will render their actual observation and teaching assistantship area duty equivalent to **eight (8) hours from Monday to Thursday** (Friday is scheduled and intended for their EDU 259 class).
- C. When a Field Study (FFS) student fails to render his/her area duty on the said dates, he/she will render extension duty hours to comply with the required number of duty hours for actual observation and teaching assistantship.
- D. Upon successful completion of the Field Study (120 hours), the Field Study student (FFS) shall be awarded a Certificate of Completion by the resource teacher.

**II. LIST OF FIELD STUDY STUDENTS**

**A. WEST CITY CENTRAL SCHOOL**

| NO | NAME                             | COURSE MAJOR |
|----|----------------------------------|--------------|
| 1  | ACOPE, MELDRED BAGAY             | BEED         |
| 2  | BARTON, KENNETH CHARLES PANONGGO | BEED         |
| 3  | GAYOMALI, ROVIC ROSALES          | BEED         |



**B. CARMEN NATIONAL HIGH SCHOOL**

| <b>NO</b> | <b>NAME</b>                       | <b>COURSE<br/>MAJOR</b> |
|-----------|-----------------------------------|-------------------------|
| 1         | BALINADO, JOSE LORENZO NORMOR     | BSED ENG                |
| 2         | CABARING, JENNIFER TUNANAN        | BSED ENG                |
| 3         | ETOR, PAULANI ESTRILFE CUERDA     | BSED ENG                |
| 4         | JAGUS, FERRY JEAN YABUT           | BSED ENG                |
| 5         | MAGTUBA, CHEZEL SAGUN             | BSED ENG                |
| 6         | VALLES, JELIAN BELL ASIDERA       | BSED ENG                |
| 7         | ECHALUCE, NYCHIE LOU MARIE CASTRO | BSED MATH               |

*---NOTHING FOLLOWS---*